



# Child Behaviour Policy

## 1. Introduction

Trotters Stop Pre-Primary & Primary School is committed to providing a safe, respectful, and supportive learning environment for all students. Positive behaviour supports effective learning and the wellbeing of the entire school community.

This policy establishes clear expectations for student behaviour and provides staff with consistent procedures for managing behaviour in the classroom and throughout the school.

## 2. Aims of the Policy

The aims of this policy are to:

- Promote positive behaviour and mutual respect
- Create a safe and inclusive learning environment
- Provide clear and consistent guidelines for staff when addressing behaviour
- Encourage students to take responsibility for their actions
- Ensure fair and consistent responses to inappropriate behaviour

## 3. School Values

At Trotters Stop School we encourage all students to demonstrate the following values:

- Respect for teachers, staff, and fellow students
- Responsibility for their actions and learning
- Kindness and cooperation with others
- Honesty and integrity
- Care for school property and the environment

All members of the school community are expected to model these values.

## 4. Expectations for Student Behaviour

Students are expected to:

- Follow teacher instructions
- Treat others with respect and kindness
- Use appropriate language
- Keep hands and feet to themselves
- Participate positively in classroom activities
- Take care of school property and materials
- Follow school rules at all times

## 5. Promoting Positive Behaviour

Teachers are encouraged to promote positive behaviour through proactive classroom management strategies, including:

- Clear classroom rules and routines
- Positive reinforcement and praise
- Reward systems where appropriate
- Recognition of effort and improvement
- Encouraging cooperation and teamwork

Positive behaviour may be recognised through verbal praise, reward charts, certificates, or communication with parents.

## 6. Behaviour Monitoring and Behaviour Log

Each class must maintain a Behaviour Log to record significant or repeated behavioural incidents.

The Behaviour Log should include:

- Student name
- Date and time of incident
- Description of behaviour
- Action taken by the teacher
- Follow-up action if required

Behaviour logs should be reviewed periodically by school management to identify patterns and provide support where necessary.

## 7. Behaviour Management Procedures

Teachers should address inappropriate behaviour using a progressive approach.

### **Step 1 – Verbal Reminder**

The teacher calmly reminds the student of the expected behaviour and provides guidance on appropriate conduct.

### **Step 2 – Warning**

If the behaviour continues, the teacher issues a clear warning and explains the consequence if the behaviour is repeated.

### **Step 3 – Behaviour Log Entry**

If the behaviour persists or disrupts the learning environment, the incident should be recorded in the Behaviour Log. The teacher should speak privately with the student to discuss the behaviour and expectations.

### **Step 4 – Parent Communication**

If inappropriate behaviour continues or occurs repeatedly, the teacher should inform the parents or guardians. This may be done through a phone call, written note, or meeting.

### **Step 5 – Meeting with School Management**

For ongoing behavioural concerns, a meeting may be arranged involving the teacher, school management, and parents to discuss strategies for improvement.

## **8. Serious Behaviour Incidents**

Certain behaviours require immediate attention and must be reported to school management.

These may include:

- Physical aggression or fighting
- Bullying or harassment
- Threatening behaviour
- Deliberate damage to school property
- Repeated refusal to follow instructions
- Use of inappropriate or abusive language

In such cases, the school may take appropriate disciplinary measures and parents will be informed.

## 9. Supporting Students with Behavioural Difficulties

The school recognises that some students may require additional support in managing behaviour. Teachers should work collaboratively with school management and parents to support the child.

Strategies may include:

- Behaviour support plans
- Positive reinforcement strategies
- Additional guidance and supervision
- Regular communication with parents

## 10. Responsibilities of Teachers

Teachers are responsible for:

- Maintaining a positive and structured classroom environment
- Applying this policy consistently and fairly
- Recording incidents in the Behaviour Log
- Communicating with parents when required
- Informing school management of serious or repeated concerns

## 11. Responsibilities of Parents

Parents and guardians are expected to:

- Support the school's behaviour expectations
- Encourage respectful and responsible behaviour
- Work cooperatively with teachers and school management
- Attend meetings when requested

## 12. Policy Review

This policy will be reviewed periodically by school management to ensure it remains effective and aligned with the needs of the school community.